

Scientific Education Council Meeting Minutes

Date Thursday, Oct. 6, 2022
Time 1 pm CT

IN ATTENDANCE	
Scherezade K. Mama, DrPH (Chair)	Jacob Meyer, PhD
Kellie Cooper	Erica Soltero, PhD
Heather Leach, PhD	Lindsay Bullock (staff)

**quorum = 4*

REGRETS	
Jessica LaRose, PhD	

Welcome and introductions

Review council charge and tasks

Dr. Mama detailed the following programs/tasks that the council will oversee: Behavior Change Grand Rounds webinar series; CSR reviewer recommendations evaluation; digital health guidance/training; and Poster Mentoring Program. The Annual Meeting Planning Committee is also nested under the council.

For webinars, most are planned by the SIGs, but some content could be directed by the council based on member need, with the council helping secure webinar panelists. The council could also help ensure diversity of webinar content, so no area is “taking over” the webinar slots. The council could also group the existing webinars for packages to promote and/or sell.

ACTION: Ms. Bullock will direct webinar staff to add an evaluation question to the end of each webinar asking for other topics attendees would like to see programmed.

ACTION: Ms. Bullock will share any relevant Annual Meeting evaluations and membership surveys about desired educational topics.

For the Poster Mentoring Program, about 50 students were matched with senior SBM members in 2022. Volume is likely to be similar in 2023. Staff helps by providing lists of fellows and others to invite as the senior members.

For digital health guidance, some work has already been done and a former Digital Health Council member who worked on this is likely to be added to this council.

For CSR recommendations, SBM members were encouraged to apply to be reviewers and then those were evaluated with names officially passed on to CSR by SBM. More promotions to the membership may be needed if the council wants to continue this. No one has applied to be nominated by SBM in many months.

2023 Annual Meeting updates

Ms. Bullock shared that the 2023 Annual Meeting will take place in Phoenix, AZ, from April 26-29. The theme is, "Translating Science into Impact." Abstract submissions were up slightly from 2022. Abstract notifications will go out in early November, and rapid abstracts will open mid-October and close mid-November. Keynote speakers will be announced later this winter. Registration opens on or around November 1.

Other

Dr. Mama said the Board had recently met about strategic framework priorities for calendar 2023. A charge for the council is likely, but more will be known following the board's early November meeting. That meeting conflicts with the next scheduled council call so the November call will be cancelled and the group will meet again in December.

ACTION: Ms. Bullock will cancel the November calendar invite.

ACTION: Ms. Bullock will create a shared folder for the council, with files to include past survey results, historical poster mentoring information, the webinar support/planning form, and others as needed.

Adjourn

The meeting adjourned at 1:32 p.m. CT.

Minutes respectfully submitted by L. Bullock on Oct. 24, 2022.