

Scientific Education Council Meeting Minutes

Date Thursday, Feb. 2, 2023

Time 1 pm CT

IN ATTENDANCE	
Scherezade K. Mama, DrPH (Chair)	Camille Nebeker, EdD, MS
Kellie Cooper	Erica Soltero, PhD
Jessica LaRose, PhD	Lindsay Bullock (staff)
Larissa Mickelson (staff)	

**quorum = 5, excluding staff*

REGRETS	
Mei-Wei Chang, PhD, FSBM	Jacob Meyer, PhD
Heather J. Leach, PhD	

Welcome and introductions

Dr. Mama welcomed the group and introductions of new members took place.

MOTION: The council decided by consensus to approve the minutes from October.

The council has decided to change the monthly meeting date and time to be in the middle of the month.

ACTION: SBM staff to send out possible dates and a poll.

The council discussed its 2023 action plan for the official SBM strategic plan charge of: Build members' capacity for innovative research by identifying and providing training (e.g., at Annual Meeting, via webinars) in knowledge or methods that will provide a competitive advantage to members and accelerate the impact of behavioral medicine. The goal is to see what sort of training gaps there are and how members prefer to receive training (in person/virtual mix). Dr. Mama presented a draft action plan. Council members were supportive with two additions: adding an action to survey the membership about current training needs; and reviewing the Dr. Nebeker's digital health training assessment for ideas in the meantime.

ACTION: Council members to send final action plan feedback before end of day February 3. Dr. Mama to then send final plan to SBM staff.

ACTION: Council members to review results from SBM's 2020 membership survey and begin work drafting an updated survey to the membership to gauge needs related to training in the Fall.

ACTION: SBM staff to connect with the SIG Committee Chair so council members can join the SIG Committee meeting at the Annual Meeting to discuss what could go onto this survey.

The SEC will also invite the mentors for the Student Poster Mentoring program. Once final Meet the Fellows mentor list is set, SBM staff will provide the council with a list of fellows who can be

invited. Council members will be asked to sign up to contact at least four fellows using a staff-provided template invite.

ACTION: SBM staff to provide list of potential mentors to council, and council to send out invites in early February.

Adjourn

The meeting adjourned at 1:50 p.m. CT.

Minutes respectfully submitted by Larissa Mickelson on February 3, 2022.